

The Goodwill Revolution: Volunteer Checks Policy

1. Introduction

The Goodwill Revolution (TGR) is committed to safeguarding all individuals who come into contact with our organisation. To ensure the safety and well-being of those we serve, we have implemented a comprehensive volunteer checks policy.

2. Purpose

This policy outlines the procedures for conducting background checks on volunteers to assess their suitability for volunteering with TGR.

3. Scope

This policy applies to all individuals who volunteer with TGR, regardless of their role or duration of service.

4. Checks

- **References:** TGR may request references from previous employers or volunteer organisations to assess the volunteer's character and suitability.
- **Identification:** Volunteers will be required to provide proof of identification to verify their identity.

5. Risk Assessment

- TGR will conduct a risk assessment to determine the appropriate level of checks required for each volunteer role.
- The risk assessment will consider factors such as the volunteer's role, the level of contact they may have with vulnerable individuals, and the nature of the activities they will be involved in.

6. Confidentiality

- All information obtained during the volunteer checks process will be treated with strict confidentiality and in accordance with GDPR.
- Access to DBS check information will be restricted to authorised personnel.

7. Policy Review

- This policy will be reviewed and updated regularly to ensure its effectiveness and compliance with relevant legislation and best practices.

8. Policy Adherence

- All volunteers are required to adhere to this policy.
- Failure to comply with this policy may result in the termination of the volunteer's role.



9. Record Keeping

- TGR will keep records of all volunteer checks conducted.
- These records will be kept securely and in accordance with GDPR.

11. Safeguarding

- This volunteer checks policy is an integral part of TGR's overall safeguarding policy.
- All volunteers are required to be aware of and adhere to TGR's safeguarding policy.

Signed:

Name:

Date: